WOOD COUNTY EMERGENCY SERVICE DISTRICT #1
MEETING OF DIRECTORS
MONDAY September 15, 2025, AT 9:00 AM
HOLLY LAKE VOLUNTEER FIRE DEPARTMENT
126 PR 7869
HOLLY LAKE RANCH, TEXAS 75765

Meeting Minutes - FINAL

Call the Meeting to Order
President Kristina Horn called the meeting to order at 9:12 a.m. Other commissioners in attendance were Sharon Lindquist, Robin Edwards and Chuck Bahr. Commissioner Treece was absent due to travel.

Certification by the President or Vice-President that the provisions of the Open Meetings Act, Section 551.001 Et. Seq. of the Texas Government Code has been complied with in connection with the public notice of this meeting and that a quorum is present.
President Horn confirmed that all the provisions of the Open Meetings Act were met, and that a quorum was present.

Invocation
Commissioner Bahr gave the invocation.

Pledge of Allegiance
All in attendance participated.

Recognition of guests
No guests were present from the public.

Layce and Adrian from Christus attended as did Captain Cheryl Thomas from HLVFD

Receive public comment.
None

Review and consider approval of prior minutes.
The Commissioners reviewed the August 18, 2025 meeting minutes. Commissioner Edwards noted two corrections to the minutes: the work "rish" on page two should be "risk," and "pf" on page three should be "of." Commissioner Edwards moved to accept the minutes as corrected and Commissioner Bahr seconded the motion. It was approved.

Present, review, and consider approval of Treasurer's Report
Commissioner Lindquist presented the treasurer's report. The beginning balance on August 30, 2025 was $265,869.27.

Deposits made included $1,617.15 from the Wood County Appraisal District and $90.29 in interest. Disbursement of $125,000 were made to Origin Bank, $18,282.90 to HLVFD and $821 to RLI Surety, and there was a petty cash balance of $60.00, resulting in an ending balance of $248,532.81. (Note: the disbursements to Origin Bank created three new ESD #1 bank accounts: a $25,000 money market fund, a $50,000 three-month bond and a $100,000 5-month bond). There were no outstanding checks.

Revenues for FY2025 to date total $289,124.50 and disbursements total $208,123.80. Commissioner Edwards moved to approve the treasurer's report, and Commissioner Bahr seconded the motion, which was approved.

Present, review, and consider approval for Payment of Accounts due.
Accounts due included $2,500.00 to Texas Appraisal District, $2,104.25 to the Wood County Appraisal District, and $821.00 to RLI Surety. Commissioner Lindquist moved to make these payments, and Commissioner Bahr seconded the motion, which was approved. $3,450.00 due to M7 for the new website had been previously been approved by the ESD#1 board and has been paid.

Commissioner Bahr moved to table payment of an account due for reimbursing HLVFD for the re-paving of the parking lot pending review by ESD #1's attorney, Edwin Youngblood, as a reimbursable "operational cost" of HLVFD. Commissioner Edwards seconded the motion, which was approved.

ESD #1 Board to receive for review and consider approval for payment of sworn billing and any submitted requests of contractual amounts by Holly Lake Volunteer Fire Department (HLVFD).
There were no sworn billings received.

Activity Report including any training time from HLVFD and Christus EMS.

HLVFD:
Captain Taylor was attending a fire emergency and was unable to present the August activity report.

Christus:
The Christus representatives submitted a monthly report of the 46 calls (no life emergencies), 26 transports and a 13 minute and 12 seconds average response time for the month of August 2025. Without the coverage of units from Longview, Lindale and Winnsboro, average response time was 9 minutes, 39 seconds.

There was discussion amongst the Commissioners about current EMS response times and the desire to lower them. Communication, ingress and egress challenges for Christus were recognized.

Old Business:

1. Update by Treasurer on Origin account(s) and consider any necessary action.
   (Previously noted that three new accounts were approved and opened by Treasurer Lindquist at Origin Bank.) There was no further discussion.

2. Update and discussion regarding progress in development of new email and web services for Wood County ESD #1.
   The agreement with M7 to develop a new ESD #1 website and email addresses for the commissioners has been signed and M7 has been paid. M7 is busy adding content to the ESD #1 website. No date of completion was given, but M7 is making progress.

3. Report by President on delivery of August 18,2025 resolution proposing ad valorem tax rate of $0.0411 per $100 valuation to Wood County Tax Assessor-Collector Angie Luman and confirmation of publication of "Small Taxing Unit Notice" in Wood County Monitor newspaper.

President Horn reported that she delivered the resolution to Ms. Luman on August 18, 2025, and submitted the notice to the newspaper. The notice appeared September 4, 2025.

4. Any old business pending.
   None

New Business:

1. Receive public comment on proposed FY 2026 budget for Wood County ESD #1.
   There were no guests from the public and no public comment.

2. Discuss and vote to consider adoption of the proposed FY 2026 budget for Wood County ESD #1.
   Minor adjustments were made to the previously proposed FY 2026 budget for maintenance, and anticipated increased fees.

3. Receive public comment on the proposed 2026 ad valorem tax rate of $0.0411 per $100 valuation for Wood County ESD #1.
   No public comment.

4. Discuss and vote to consider adoption of the proposed 2026 ad valorem tax rate of $0.0411 per $100 valuation for Wood County ESD #1.
   Commissioner Bahr moved to adopt the FY 2026 ESD #1 budget. Commissioner Edwards seconded the motion, and it was approved.

5. Report by president and vice president and discussion regarding current contract for paramedic ambulance services and consider proposal for renewal of contract with Christus EMS.
   President Horn and Vice President Bahr have discussed the contract with Sean Saulter of Christus EMS. They are currently negotiating the details of the contract, and no action from ESD # 1 board is required at this time.

6. Discuss any upcoming public events involving Wood County ESD #1, HLVFD or Christus EMS.
   HLVFD was on an emergency call, and thus no report was given.

7. Any other new business.
   None

Close Meeting
Commissioner Bahr moved to adjourn the meeting, and Commissioner Edwards seconded the motion, which was approved.

By_____*Cynthia Treece*_____
Prepared by Cynthia Treece, Secretary, September 29, 2025