

**WOOD COUNTY EMERGENCY SERVICE DISTRICT #1**  
**MINUTES OF MEETING OF DIRECTORS**  
**MONDAY OCTOBER 18th, 2021**  
**AT 9:00 AM**  
**LOCATION**  
**HOLLY LAKE VOLUNTEER FIRE DEPARTMENT**  
**126 PR 7869**  
**HOLLY LAKE, TEXAS 75765**

Certification by the President that the provisions of the Open Meeting Act. Section 551.001 et seq of the Texas Government Code have been complied with, in connection with public notice of this meeting and a quorum is present.

Board Members present: Kristina Horn, Jim Dixon, Keith Mullinax and Warren Blesh.

Meeting called to order by: Kristina Horn.

Pledge of Allegiance and Invocation by: Jim Dixon.

Review/Approval of prior minutes for September 20<sup>th</sup>, 2021.

**ACTION:** Motion made by Commissioner Mullinax to approve September meeting minutes, motion seconded by Commissioner Dixon. Motion passed by a vote of 4 to 0.

Treasurer Report for October, 2021

- Beginning Balance: \$ 2,810.85
- Deposits: \$ 264.00
- Interest: \$ .13
- Disbursements: \$ 459.84
- Ending Balance: \$ 3,006.82

**ACTION:** Motion made by Commissioner Blesh to approve Treasurers Report, motion seconded by Commissioner Dixon. Motion passed by a vote of 4 to 0.

Payment of Accounts Due:

**ACTION:** Invoice received from Texas Association of Counties Risk Management Pool for yearly premium for liability insurance coverage; payment of yearly premium in the amount of \$2500.00 was previously approved by 5-0 vote at September meeting.

HLVFD Sworn Billings:

**ACTION:** No requests submitted by HLVFD at this time.

**Activity report from HLVFD:**

The following report was submitted by HLVFD:

September 2021

Structure Fires: 1

Grass Fires: 4

Medical Calls: 11

LZ's 2

MVC's 4

Public Assists 0

Total Responses 22 Training Hours 250

**Activity report from CTMF (EMT's)**

Calls 38 (Response time 15:08)

**Old Business:**

- Finalized copies of the Texas Association of Counties Risk Management Pool Interlocal Participation Agreement, emergency binder, and premium invoices were submitted to Commissioners.
- HLVFD will be participating in Christmas in the Pines and Waffle Breakfast in December 2021. HLVFD Bingo is planned to resume in March 2022. HLVFD is making grant requests for training. HLVFD needs to replace 22K worth of PPE and is in need of new truck.
- HLVFD is conducting voter outreach and providing election information for the Nov 2, 2021 ESD#1 Proposition 1&2 election.
- The proposed 2021-2022 budget for Wood County ESD#1 continued to be reviewed and discussed. No action taken at this time.

**New Business:**

- Discussion regarding upcoming ESD #1 yearly audit: Commissioner Mullinax is working on preliminary gathering of information for audit. Motion by Commissioner Mullinax to engage McNeely & McNeely, CPA, for audit services, motion seconded by Commissioner Blesh. Motion passed 4-0
- Discussion of planned public events involving ESD#1: Upcoming ESD #1 Proposition 1&2 election to be held on November 2, 2021.
- No other new business.

Adjournment: with no further comments or discussion.

- **Action:** Motion was made by Commissioner Dixon to adjourn, second by Commissioner Mullinax. Motion passed by a vote of 4-0.

By:   
**Kristina Horn, Board President**