

WOOD COUNTY EMERGENCY SERVICE DISTRICT #1
MINUTES OF MEETING OF DIRECTORS
MONDAY JULY 19TH 2021
AT 9:00 AM
LOCATION
HOLLY LAKE VOLUNTEER FIRE DEPARTMENT
126 PR. 7869
HOLLY LAKE, TEXAS 75765

Certification by the President that the provisions of the Open Meeting Act. Section 551.00 1 Et Seq of the Texas Government Code have been complied with, in connection with public notice of this meeting and a quorum is present.

Board Members present: Kristina Horn, Jim Kober and Jim Dixon.

Guests in attendance: Travis Rattan, Donnie Reynolds and Bill Bollinger.

Meeting called to order by: Kristina Horn.

Pledge of Allegiance and Invocation by: Jim Dixon.

Review/Approval of prior minutes for: June 21st 2021.

ACTION: Motion made by Commissioner Kober to approve minutes, motion seconded by Commissioner Dixon. Motion passed by a vote of 3 to 0.

Treasurer Report for July 19th 2021

- Beginning Balance: \$ 12,778.96
- Deposits: \$ 786.36
- Interest: \$.98
- Disbursements: \$ 0
- Ending Balance: \$ 13,566.30

ACTION: Motion made by Commissioner Kober to approve Treasurers Report, motion seconded by Commissioner Dixon. Motion passed by a vote of 3 to 0.

Payments of Accounts Due:

ACTION: Motion by Commissioner Dixon to approve payment to Wood County Appraisal District in the amount of \$389.25 second by Commissioner Kober. Motion passed by a vote of 3-0.

ACTION: Motion by Commissioner Kober to table payment to HLVFD in the amount of \$11,000 until following month, second by Commissioner Dixon. Motion passed by a vote of 3-0.

Activity report from HLVFD:

The following report was submitted by Dawn Lofgren.

April 2021

Structure Fires:	2		
Grass Fires:	3		
Medical Calls:	2		
LZ's	0		
MVC's	1		
Public Assists	0		
Total Responses	13	Training Hours	150

Activity report from CTMF (EMT's)

Call's	47	(Response time 16:39)
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Old Business:

- It was agreed that President Horn, Treasurer Mullinax and VP/ Kober would sign the signature cards and account agreement at City National Bank, once the documents were drafted and available to be signed.
- HLVFD submitted the following documents for review by the Board.
 - 2020 Financial Reports.
 - 2020 Balance Sheet Report.
 - 2020 Incident Report.
- Discussion of any planned public events for 2021.
 - It was determined that if the Board was to consider any tax increase we would have to conduct a workshop to determine any

course of action. The Board would hold this workshop during early July so as to work through all financial budget requirements of the HLVFD and all Wood County Tax Authority documents supportive of a decision to either raise or maintain the present tax rate. It was requested that HLVFD prepare a 3 year Budget Worksheet prior to the scheduled workshop.

- **New Business:**
- Nominations and vote for office of Board Secretary.
Nominations were postponed until additional Board Members were available.
- Discussion for a Board member to take on the role of contact person with state and county governmental offices. Commissioner Dixon assumed those duties.
- Adjournment: with no further comments.
 - **Action:** Motion was made by Commissioner Kober to adjourn, second by Commissioner Dixon. Motion passed by a vote of 3-0

By: *James Kober, Board Secretary*